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**Summary:** I am an experienced professional and entrepreneur with strong communication, leadership and interpersonal skills. I am seeking an opportunity to showcase my abilities in a growing company looking to effectively utilize their data to more adeptly provide statistical information to their clientele. I am focused, adaptable, and dependable while also being a flexible self-starter who works independently and responds quickly to the changing needs of the organization.

**Skills**:

* MySQL, PostgreSQL, SQL Server, SSMS
* Python (Pandas, Numpy, Seaborn)
* Microsoft Excel (VLOOKUP, Pivot Tables, Conditional Formatting)
* Other skills

# Work Experience

**Job 1**

*Data Analyst, September 2018 – Present*

I am responsible for creating protocols, visual reports, and data output files for all clients. I work closely with our clientele to assist them in understanding their data as well as using it effectively. I work with programming to create and enhance the user interface for company’s proprietary, web-based products.

* Created Policies and Procedures to adhere to ITIL standards
* Brought in over $80 thousand in additional revenue in first 8 months of employment
* Worked with programming and IT to create new products and applications to be sold to clients
* Actively debug and Q/A coding in C+, Python, and SQL

**Job 2**

*Data Analyst, September 2017 – September 2018*

Responsible for maintaining and managing the organization’s statistical information as well as identifying specific data needed for reports and grant funded requirements. I reported directly to the CPO and work with the Senior Directors to create program outcomes as well as more effectively streamline their data processes.

* Created new metrics and data sets which allowed organization to apply for 3 grants not previously eligible which lead to $450 thousand dollars in additional revenue
* Implemented new electronic health records system (EHR) and trained all employees on effectively utilizing the EHR for their programs
* Apply statistical theories and techniques to all agency data to produce forecasts, assessments, recommendations, and reports

**Job 3**

*Co-Founder and CEO, May 2013 – September 2017*

Working in partnership with the co-founder, I created and executed a successful brand and company to fulfillment in the health food and organic food market. Developed and executed an effective website and ecommerce platform for consumer purchasing and researching of the product.

* Developed weekly, monthly and quarterly budgets
* Maintained website, communicated with distributors, led product improvement process and sold product in-person and over the phone to vendors and consumers
* Began at a state-level farmers market and expanded into the national food market over the courses of four years
* Produced and sold over 100,000 units of product including all granola and merchandise

# Education

Example University

***Bachelors of Science, Computer Science December 2020***

**Achievements**

* Example of Achievement